

New Employee Form

Employer

Reflections Environmental Ltd

PAYE reference

120/JA77198

Employee details

Surname

Date of birth

Forenames

Male

☐

Female

☐

Address

NI Number

Telephone

Mobile

Postcode

Email

Contact Information (in case of emergency)

Name of person to contact

Relationship to you

Telephone

Mobile

Bank details

Bank name

Account number

Sort code

Account name

Starter declaration

Tick one of the following three statements:

- ☐ This is my first job since last 6 April and I have not been receiving taxable Jobseeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit, State or Occupational Pension.
- ☐ This is now my only job but since last 6 April I have had another job, or received taxable Jobseeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit. I do not receive a State or Occupational Pension.
- ☐ As well as my new job, I have another job or receive a State or Occupational Pension.

Student Loans:

- ☐ I make Type 1 Student Loan repayments through payroll
- ☐ I make Type 2 Student Loan repayments through payroll

P45:

- ☐ I attach a copy of the P45 from my previous employer

Declaration

Signed

Date